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13 March 2020

Dear Parent/Carer

Coronavirus Update

We would like to inform you about our plans and preparations for any potential disruption to school in relation to Coronavirus (COVID-19). We thought it would be helpful to explain what we are doing and how to access more information.

Firstly, we continue to receive daily updates from the Department for Education and Public Health England and we continue to follow their advice. The links below provide further guidance:

- <https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>
- <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19>
- <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Additionally, the Department for Education have set up a dedicated 'Coronavirus helpline', which is intended to complement the advice provided by Public Health England, and offers guidance to anybody with "education related questions". The helpline is open Monday to Friday, from 8am until 6pm. It can be reached by calling 0800 046 8687.

We have reviewed our emergency plans and are developing contingencies should we have to close or partially close due to either government instruction or due to staff absences. In the event of any closure, partial or full, we will use our official local media station, Trax FM, send you a letter, send a text message via our parent text service and put a message on our school website. It is therefore very important you let the main office know of any number changes so we can ensure you are added to the system.

Most importantly, we currently remain open and hope for excellent attendance unless you hear, via one of these methods, to the contrary.

School have increased the cleaning of school, continued to issue all classes with anti-bac liquid soap and, subject to availability, has made hand sanitiser available. We are aware that some children's hands are sore from all the handwashing and we would recommend that if this is the case you fetch to school moisturiser and cotton gloves clearly labelled with your child's name and had these to the class teacher. We will then ensure hands are moisturised after washing. However it should be noted that increased hand washing will remain in place.

We are monitoring all trips and again following the latest advice from the government.

We are now preparing to provide work for your children should we have to close the school for any length of time. We are well prepared for this situation, with clear systems in place and have met as a Senior Leadership Team to prepare to fully plan to support your children both emotionally and academically. In the event of having to close we will send out more information promptly.

I know this is a very difficult time but I hope that this letter gives you some reassurance that we are making the best possible preparations and in the meantime continue to operate a full and normal school day, welcoming your children into school every day on time.

To re-assure you further there is currently no known suspected cases or diagnosed cases of Coronavirus at our school.

Yours faithfully

MR S FOX
Acting Head Teacher