

## DSCB Briefing – New procedure




### Notifying GPs where a child is the subject of an Early Help Assessment (EHA), Team around the Family (TAF), or Child in Need (CIN)

These procedures have been developed and agreed in response to the Serious Case Review concerning [Child A](#) published in November 2016.

The procedures look to challenge some of the barriers to sharing appropriate and timely information. GP services are a crucial partner to protective and early help services, as such the information they hold is vital to any assessment and care planning process. As recommended with the review of Child A, the procedures set out below to look to address two specific issues.

- An agreed process to ensure GPs are informed when children are supported by Child in Need or Early Help Assessment and Team around the Child/Family meetings. It is the responsibility of the lead professional or allocated social worker to:
  - Gain written consent
  - Send the letter to the GP informing them of your involvement
  - Record the receipt from the GP in case records
  
- There is a clear method by which the GPS will inform and feedback into the Child in Need or Early Help Assessment and Team around the Child/Family meetings. It is the responsibility of the lead professional or allocated social worker to:
  - Contact the GP should they indicate they have information to share.
  - Send invitations so GPs can contribute to any TAF/CIN meetings taking place.
  - Send the GP a copy of the TAF/CIN minutes after every meeting.

The full procedures are attached below alongside corresponding letters to be sent to GPs.

Procedures and supporting letters	
Procedures	 DSCB CIN Early Help Liaison Procedures.docx
Letter to inform GP of an Early Help Assessment (EHA) and Team around the Child/Family (TAC/F)	 LETTER TO GP _ EHA_TAF.docx
Letter to inform GP of a Children and Family Assessment under Child In Need (CIN)	 LETTER TO GP _ CIN.docx

This briefing will be published on TRiX within the Early Help Practice Handbook as an update.

This briefing will also be incorporated into DCST Child in Need procedures and DSCB multi-agency CIN procedures in the next TRiX update.

“Professionals told me I needed to go to A&E if I felt really bad. I have to ride my panic attacks out and talk to people when I felt like self-harming (I don't self harm now)” (Child F, aged 13).

#### **Next Steps.....**

DSCB Quality and Performance Sub-group to monitor the action plan to ensure actions are completed and impact is evidenced.

DSCB receives regular updates around progress and impact of the Local Transformation Plan.